

## **What to Do in Case of Robbery**

- Call 911 right away, even during the incident if safely possible. If you are not able to talk, just put the phone down; the operator will be able to listen to what is going on as Police is on its way.
- **Do not** offer any resistance and try to remain calm. Follow the established safety protocol and do not risk your safety by doing anything foolish.
- Do what the robber says, but not more than that. Do not fight, argue or aggravate the robber.
- Everything but your life can be replaced, give the robber the money or items they are seeking; most likely they are going to get them anyway.
- Never get into a vehicle or allow yourself or an employee to be taken away from the location, the struggle should end there.

## **Make Sure You Get:**

- A good physical description of the suspects including clothing, facial hair, scars, tattoos, their speech, odd features or anything “particular” to each individual; and the description of any weapon seen.
- Whatever the perpetrators are saying to one another.
- The number of perpetrators involved and the details of how they got away. Obtain the description and license number of any vehicle involved if you are safely able to do so.
- To assist the police in locating fingerprints, do your best to notice and remember the items handled by the robber.

## **What to Do After a Robbery:**

- Once you dial 911, be sure to remain on the telephone to provide information as long as needed. Remain calm and answer all the questions being asked.
- Do not disturb the crime scene. Do not put your hands on anything.
- Secure the premises for the Police, letting no one in or out before their arrival.
- Every witness needs to provide a description of the incident and the perpetrators; to avoid muddling anyone’s memory, try not to discuss the details before that.
- Get the contact information for any witness who finds it necessary to leave.

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**[www.indy.gov/activity/indy-crimewatch](http://www.indy.gov/activity/indy-crimewatch)**